	<b>Occupational Health &amp; Safety</b>	<b>Issue Date:</b> 1 <sup>st</sup> Jan 2022
		<b>Effective Date:</b> 1 <sup>st</sup> Jan 2022

## OCCUPATIONAL HEALTH & SAFETY

### INTRODUCTION:

The SW Sugar Mill is committed to the health, safety and well-being of our workforce, becoming an industry leader and providing an incident and accident-free work environment through effective communication with all stakeholders and ensuring regulatory compliance with the integration of industry best practice standards for all works.

Occupational health and safety (OHS) is a cross-disciplinary area concerned with protecting the safety, health and welfare of people engaged in work or employment.

### OBJECTIVE:

The objective of occupational safety and health policy is to foster a safe and healthy work environment. Positive occupational health and safety performance and practice is a core principle of our business and operations. It is the responsibility of all employees from management to workers and is essential for the success of the organization.


### ROLES & RESPONSIBILITIES:

#### **1. Management Committee:**

- a. Ensure development and implementation of safe systems to eliminate where possible, or minimize where not possible, to eliminate any potential exposure to workplace hazards to an acceptable level so far as is reasonably practicable.
- b. Demonstrate effective management of health and safety through effective and timely consultation and communication with all employees, safety representatives and interested stakeholders and promote employee and stakeholder ownership of health and safety matters in the working environment.
- c. Collaborative risk assessment and risk management at all levels to develop and implement effective risk management strategies in the working environment and not to unduly expose employees and other stakeholders to hazards.

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- d. Provide a system for the reporting and investigation of employee concerns or incidents and ensure follow-up and remedial actions are implemented to prevent reoccurrence.

**2. Employees, Contractors & Visitors:**

- a. Support and cooperate in achieving our regulatory requirements, safety goals and objectives and promote a positive safety and health work environment.
- b. Be fit for work at the commencement of each shift, where in doubt immediately report this to their supervisor.
- c. Not place themselves or others at risk through unsafe acts or actions or allow an unsafe act or actions to occur.
- d. Immediately correct an unsafe situation or act which is within their level of authority to do so, or to immediately report it if unable to correct the issue.
- e. Report in a prompt and timely manner any injury, incident, identified hazards, risks or unsafe situations to the management for investigation and action.
- f. Obey all safety instructions and safety signage.
- g. Use all tools, equipment and machinery safely and report any safety issues immediately. Use and maintain provided Personal Protective Clothing and Equipment in the correct manner at all times.

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